Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – March 4, 2025
Whitcomb Hall
17 Main Street, Swanzey, NH

CALL TO ORDER
The meeting was called to order by Chair Sylvester Karasinski at 5:35p.m. at Whitcomb Hall, Main Street, Swanzey, NH. Present were Selectmen Sylvester Karasinski, W. William Hutwelker III, and James Tempesta.

OTHERS PRESENT Rail Trail Advisory Committee (RTAC) Chair Mike Kowalczyk, Police Chief Joseph Gonsalves, Sergeant Kevin Clark, Sergeant Nicholas Paquin, Officer Jonathan Collins, Officer Tabitha DiRienzo.

MINUTES None for approval.

CONSENT AGENDA
Motion was made by Tempesta to approve the Consent Agenda. There was a second by Hutwelker. All were in favor. ***Motion passed.***

- Payroll Manifest
- Payables Manifest
- Raffle Permit #2025-02 – Feeding Tiny Tummies
- Reffle Permit #2025-03 – Feeding Tiny Tummies
- Reffle Permit #2025-04 – Pine Grove Social Committee
- Personnel Action Report(s)

PUBLIC INPUT
RTAC Chair Mike Kowalczyk asked about managing the Rail Trail TAP Grant. This was deferred until next week when the Board will query staff to see if the Town Administrator already delegated that responsibility.

NEW BUSINESS
Retaining wall and safety fence at Fire Station #2. Discussion of the improvements of the right retaining wall for Fire Station #2 to include a safety fence with costs up to $4,000 coming from the Capital Reserve Fund.

Motion made by Tempesta to approve funding the installation of a safety fence, not to exceed $4,000 from the Fire Station Capital Reserve Fund. Seconded by Hutwelker. All were in favor. **Motion Passed.**

POLICE RECOGNITION CEREMONY
Police Chief Joseph Gonsalves conducted an Award Ceremony to recognize the following officers for recent heroic actions:

- Sergeant Nicholas Paquin
- Sergeant Kevin Clark
- Officer Jonathan Collins
- Officer Tabitha DiRienzo

CORRESPONDANCE

A. Monadnock Regional School District thanked the Swanzey Fire Department for their swift and skilled response to the Emerson Elementary School in Fitzwilliam.
B. Home Healthcare Hospice & Community Services invitation to join deliveries of Meals on Wheels in

March as part of their Save Lunch Campaign.

PUBLIC INPUT

Chair Karasinski asked if there was any public input. There was none at this time.

NON-PUBLIC SESSIONS

Non-public session(s) per RSA 91-A:3, II(b) Hiring of a Public Employee(s)

Motion was made by Tempesta to enter nonpublic session pursuant to RSA 91-A:3, II(b) Hiring of public employee(s), seconded by Hutwelker. All in favor by Roll Call and the ***motion passed*.** The Board entered nonpublic session at 5:49 p.m. Present was James Tempesta, W. William Hutwelker III, and Sylvester Karasinski.

Motion was made by Tempesta to come out of non-public session, seconded by Hutwelker. All in favor by Roll Call and the ***motion passed***. Non-public session ended at 5:53 pm.

Motion was made by Tempesta to seal the minutes, seconded by Hutwelker. All were in favor and the ***motion passed***.

Non-public session(s) per RSA 91-A:3 II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself.

Motion was made by Tempesta to enter nonpublic session pursuant to RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, seconded by Hutwelker. All in favor by Roll Call and the ***motion passed*.** The Board entered nonpublic session at 5:55 p.m. Present was James Tempesta, W. William Hutwelker III, and Sylvester Karasinski.

Discussion of salaried employees.

Motion was made by Tempesta to come out of non-public session, seconded by Hutwelker. All in favor by Roll Call and the ***motion passed***. Non-public session ended at 5:58 pm.

Motion was made by Tempesta to seal the minutes, seconded by Hutwelker. All were in favor and the ***Motion passed***

RECESS

Motion to recess the meeting to attend Meet the Candidates was made by Tempesta. The motion was seconded by Hutwelker without further discussion. All were in favor. ***Motion passed.*** Adjournment occurred at 6:00 p.m.

RECONVENE

The meeting was reconvened by Chair Sylvester Karasinski at 7:56 p.m.

Discussion of Code Enforcement Scheduling software and efficiencies.

ADJOURNMENT

Motion to adjourn the meeting was made by Tempesta. The motion was seconded by Hutwelker without further discussion. All were in favor. ***Motion passed.*** Adjournment occurred at 8:08 p.m.

Respectfully Submitted, Meagen Kerris Recording Secretary

Approved on March 19, 2025